



AnySecura

Cloud Document Backup

Comprehensive document protection and recovery solution

Backup · Secure · Manage · Recover





Module Overview

AnySecura Cloud Document Backup provides enterprises with comprehensive document protection through multiple backup mechanisms, intelligent storage management, powerful search capabilities, and complete audit trails, ensuring data security and business continuity.



Backup Mechanisms & Strategies

Multiple backup triggers including real-time, scheduled, and full disk scanning with customizable rules based on business requirements.



Storage Optimization & Replica Management

Efficient storage utilization with redundancy prevention, automatic cleanup, multiple version control, and retention policies.



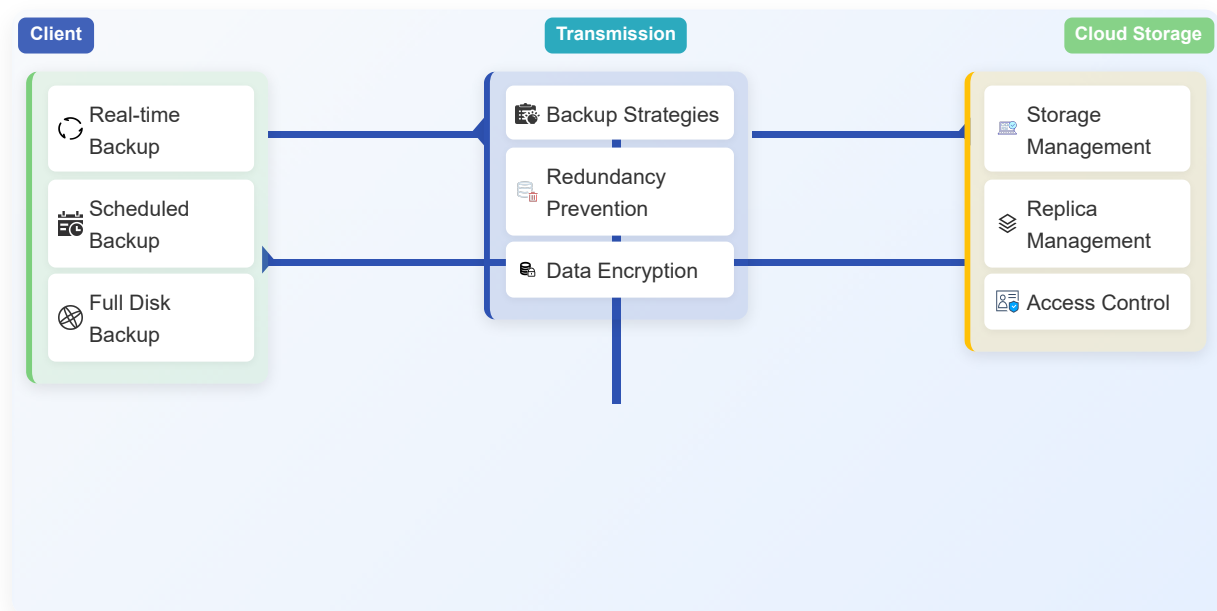
Backup Access & Management

Structured preview, advanced search capabilities, role-based permissions, and group management for secure access.



Audit & Compliance

Comprehensive logging of all backup activities, administrator actions, and compliance reporting capabilities.





Backup Mechanisms & Strategies

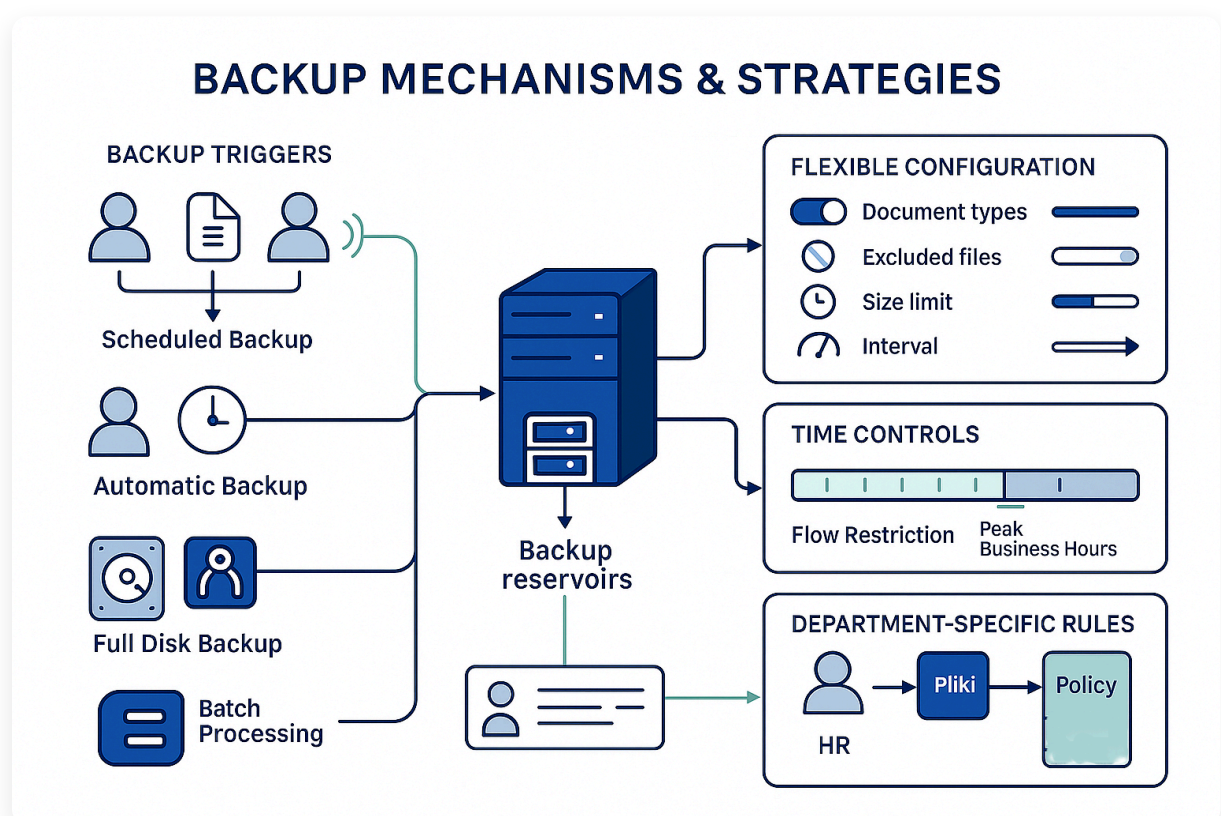
Comprehensive backup solutions with multiple triggers and customizable strategies to ensure complete protection of enterprise documents.

Backup Triggers

- Real-time Backup:** Automatically backs up documents when users perform creation, modification, renaming, copying, or moving operations.
- Scheduled Backup:** Regularly backs up terminal documents with configurable dates and time periods for scans.
- Full Disk Backup:** Supports batch backup of terminal documents to server through full disk scan tasks with configurable parameters.

Custom Backup Strategies

- Flexible Configuration:** Set backup document types, excluded files, file size limits, and backup intervals according to business needs.
- Time Controls:** Configure specific backup dates and time periods to minimize impact on network performance during business hours.
- Traffic Management:** Set backup traffic controls to prevent network congestion during critical business operations.
- Department-specific Rules:** Create customized backup policies for different departments based on their unique requirements.












Storage Optimization & Replica Management

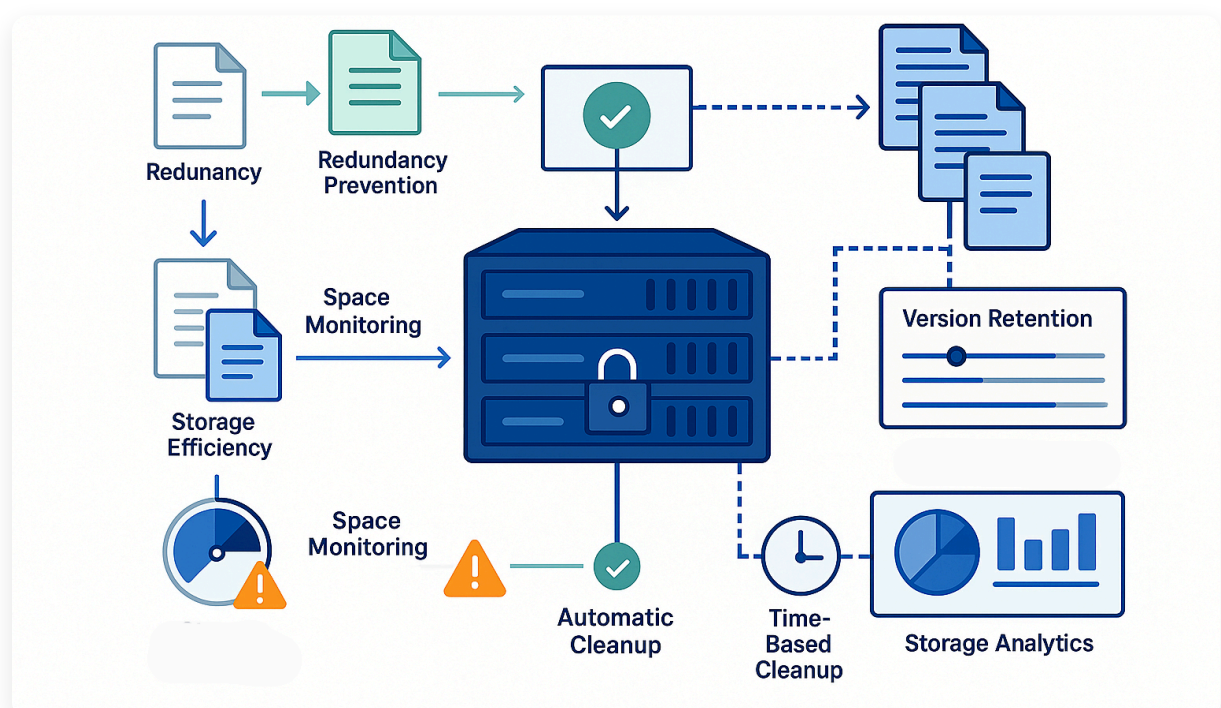
Efficient storage utilization with intelligent management features to ensure optimal use of resources while maintaining data integrity.

Storage Efficiency

-  **Redundancy Prevention:** Identifies duplicate documents based on content and file size, uploading only one copy to save space.
-  **Space Monitoring:** Tracks storage utilization and sends alerts when remaining disk space reaches configured thresholds.
-  **Automatic Cleanup:** Automatically removes outdated backups when space is low, based on configured retention policies.

Replica & Version Control

-  **Multiple Versions:** Maintains multiple historical copies of documents to enable recovery from different points in time.
-  **Version Retention:** Configurable policies for how many historical versions to keep and for how long.
-  **Time-based Cleanup:** Automatically removes versions older than a specified number of days to optimize storage.
-  **Storage Analytics:** Provides insights into storage usage patterns by document type, department, and growth trends.





Backup Access & Management

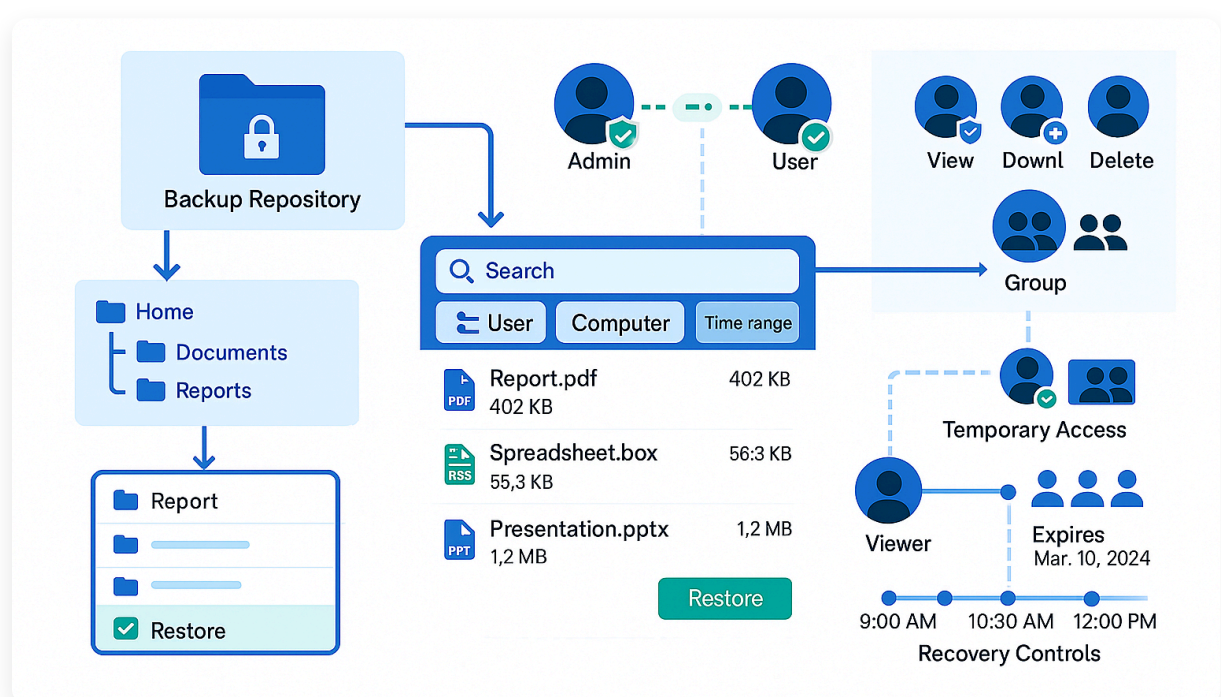
Powerful tools for finding, accessing, and managing backed-up documents with role-based permissions to ensure security.

Backup Visualization & Search

- Structured Preview:** Displays backup library organization matching the terminal's actual drive directory structure.
- Advanced Search:** Quickly locate backup documents using filters such as user, computer, modification time range, and file size.
- Detailed Metadata:** Displays document name, type, size, and modification time for easy identification.
- Multi-criteria Filtering:** Combine multiple search conditions to precisely locate required documents.

Permission & Access Control

- Role-based Permissions:** Assign different access rights (view, download, delete) based on user roles.
- Group Management:** Define permission sets for user groups to simplify administration.
- Temporary Access:** Grant time-limited access to specific documents for emergency situations.
- Recovery Controls:** Manage who can restore documents and from which time points.













Audit & Compliance

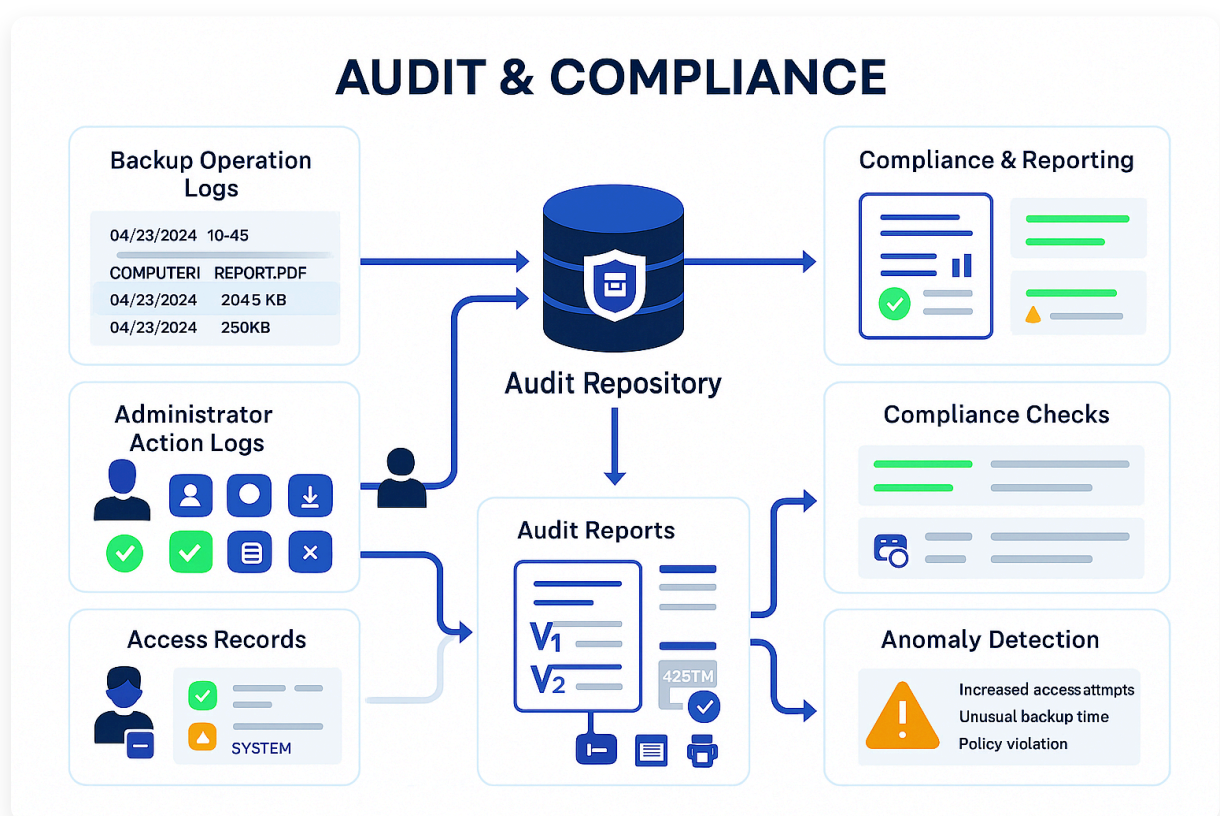
Comprehensive logging and auditing capabilities to track all backup activities and ensure compliance with organizational policies and regulations.

Activity Logging

-  **Backup Operation Logs:** Record details of all backup activities including type, time, computer, user, file name, and size.
-  **Administrator Action Logs:** Track admin activities such as login, logout, downloads, deletions, and configuration changes.
-  **Access Records:** Log all attempts to view or download backup documents, including successful and failed attempts.
-  **Change History:** Maintain records of all modifications to backup policies and configurations.

Compliance & Reporting

-  **Audit Reports:** Generate comprehensive reports on backup status, success rates, and storage usage.
-  **Compliance Checks:** Verify that backup practices meet organizational policies and regulatory requirements.
-  **Scheduled Reporting:** Automatically generate and distribute reports at specified intervals.
-  **Anomaly Detection:** Identify unusual backup patterns or access attempts for security review.



Application Scenarios

1. Centralized Storage

The Challenge

A large enterprise with multiple departments struggles with scattered document storage across individual workstations. This creates data silos, makes information sharing difficult, and increases the risk of data loss if local devices fail.

The Solution with AnySecura

Implementing **Centralized Storage** capabilities:

1. Configure full disk or selective backup of all terminal computers to document server
2. Set department-specific backup policies based on document sensitivity
3. Enable automatic synchronization of critical business documents
4. Establish a unified document repository with consistent access controls

Results Achieved

- ✓ Eliminated data silos across departments
- ✓ Reduced administrative overhead by 65%
- ✓ Improved document accessibility while maintaining security

2. Timely Backup & Rapid Recovery

The Challenge

A design firm experiences frequent document loss due to hardware failures and accidental deletions. Manual backups are inconsistent, and recovering lost files is time-consuming, leading to project delays.

The Solution with AnySecura

Leveraging **Timely Backup** and **Rapid Recovery** capabilities:

1. Enable real-time backup for all design files and project documents
2. Configure automatic versioning to maintain multiple recovery points
3. Implement scheduled full system backups during off-hours
4. Provide users with self-service recovery options for quick access to previous versions

Results Achieved

- ✓ 99.9% reduction in data loss incidents
- ✓ Recovery time reduced from hours to minutes
- ✓ Eliminated project delays due to document loss



Core Values & Benefits



Data Security

Comprehensive protection against data loss through multiple backup mechanisms and real-time synchronization of critical documents.



Business Continuity

Ensure uninterrupted operations with rapid recovery capabilities that minimize downtime in case of data loss incidents.



Operational Efficiency

Reduce IT workload with automated backup processes and self-service recovery options for end users.



Compliance Assurance

Meet regulatory requirements with comprehensive audit trails, version control, and data retention policies.

Ready to Secure Your Enterprise Documents?

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www.anysecura.com



support@anysecura.com

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